

Sun Safety Policy Checklist

Using the checklist below, please review your current sun safety/solar UV/heat stress policy. Does your current policy provide or describe:

Element/Topic/Issue	Contained?	Comments
Is it signed (and dated) by the CEO?	Y / N	
A review date and review process (e.g. annual review, who does the review and what process is followed)?	Y / N	
A statement of sun safety/solar UV/heat stress principles?	Y / N	
A statement of sun safety/solar UV/heat stress objectives?		
A framework for setting, monitoring and reviewing sun safety/solar UV/heat stress objectives?	Y / N	
Management commitment to a sun safe workplace by eliminating or minimizing risks associated with solar UV and heat stress?	Y / N	
Commitment to periodic hazard identification and risk assessment?	Y / N	
Commitment to implementing best practice control strategies in accordance with the hierarchy of risk controls (controls may or may not be listed)?	Y / N	
Acknowledgement of the right of employees to work in a safe and healthy workplace?	Y / N	
Linkage between the sun safety/solar UV/heat stress policy and the broader OHS policy of the organization?	Y / N	
Linkage between the sun safety program/solar UV safety program/heat stress safety program and the organization's occupational health and safety management system/program?	Y / N	
Description of the role of the Health and Safety Committee in the policy development and review process so that unions and workers are represented and engaged/participate/consulted?	Y / N	
A framework for evaluating the effectiveness of the sun safety/solar UV/heat stress policy and program?	Y / N	

Scope of the policy – who does the policy apply to?	Y / N	
A statement of responsibilities, accountabilities and authorities of management, supervisors and workers? (Note: these may be included in the policy or identified in a separate linked document/s).	Y / N	
Definitions relevant to the policy?	Y / N	
Documentation associated with implementing the policy?	Y / N	
A process for communication of policy and program?	Y / N	

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